

Board of Directors Meeting Agenda, August 29, 2011

Organizational Items

- Select temporary chairperson.
 - Chairperson announces the meeting held pursuant to written waiver of notice signed by each director.
 - Make waiver part of records filed in corporate records book.
- Announce date of filing for Articles of Incorporation.
 - Direct Secretary to see a copy of the articles, file-stamped or certified, added to the corporate records book.
- Present bylaws for adoption.
 - Discuss as needed, then adopt.
 - Instruct Secretary to see a copy of the bylaws added to the corporate records book.
- Elect officers—nominate each, second, then vote.
- Designate the principal office.
- Establish bank account.
 - Discuss as needed, then adopt.
 - Authorize Treasurer to set up an account with the bank.
 - Authorize any officer, employee, or agent of the corporation to endorse checks, drafts, etc., only for deposit.
 - Discuss signature limits.
 - Authorize President, Secretary, and Treasurer to sign checks, drafts, and other obligation instruments, as per signature limits if established.
 - Authorize bank to honor and pay all checks and drafts of the corporation.
 - Cover that bank's authority to do so remains in force until revoked by the Board of Directors conveys to the bank written notice of their revocation.
 - Cover that the Secretary is authorized to certify the continuing authority of these resolutions, the authorized signatories, the adoption of the banks standard form of resolution (provided it does not vary materially from the terms of these resolutions).
 - Execute loan for initial seed money.
- Establish officer compensation.
- Determine to send 501c3.

Reports from Officers

Unfinished Business

New Business

- Should we get a voice mail box instead of using Nell's cell phone?

Open End

Adjourn meeting