

Minutes, Board of Directors Meeting, July 9, 2012

A regular meeting of the Board of Directors (the Board) of Trans Pride Initiative, a Texas corporation (the Corporation), was held July 9, 2012, at 7:00pm Central Standard Time. The meeting place was the home of Nell Gaither.

Directors Present

Nell Gaither, Simone Stevens

Directors Absent

Jamila Davis

Call to Order

Nell Gaither called the meeting to order at 7:00pm. Nell Gaither recorded the minutes in the absence of Secretary Jamila Davis. A quorum of directors was present, and the meeting, having been duly convened, was ready to proceed with business.

Report of President

President Nell Gaither provided a recounting of the various efforts undertaken since the last meeting. Main points included

- Tentative agreement with UT Southwestern to hold a breast exams day in September or October
- Acceptance to present at the Texas Department of Health and Human Services' HIV/STD conference in October
- Meeting several contacts active in LGBT community representation and advocacy
- Noted ordering a certified copy of the articles of formation from the Secretary of State, and surprise at getting an email costing \$18.

Secretary

In the absence of the Secretary, acting Secretary Nell Gaither provided the following:

- Presented minutes from the June 7, 2012, meeting of the Board for approval. Nell moved that the minutes be accepted. Simone did not second. Minutes to be presented again at next meeting of the board.
- No further items from the acting Secretary

Treasurer

The Treasurer

- Presented a balance sheet and general journal record for the corporation
- Noted the bank still had not fixed the problem with account charges, and she will check with them again soon.
- Noted that an invoice still had not been created (invoice creation requested in March 2012); President showed Treasurer instructions about how to create an invoice.
- Presented a Donation Pledge Form; will need editing if using
- Went over what had been found so far on other means of processing credit cards and fundraising tools. No recommendations could be made about what the best options were for either effort.
 - These need to be two separate comparisons
 - Credit card processing alternatives only needs to identify whether there are cheaper means of processing cards or nonprofit tools such as Donor Bridge that offer some value added service for little or nothing extra above PayPal

- The fundraising tool comparison is for fundraising projects or campaigns or specific efforts and needs to be a comparison that lists each along with costs, advantages, disadvantages, etc., so we can determine which tools to use for which types of fundraising efforts.

Unfinished Business

- Unfinished business was covered in the progress reports of the President and Treasurer
- Approved submission of the 501(c)3 application; write check from TPI account to cover

New Business

- Approved covering charge for the Certificate of Formation from the Secretary of State for \$18
- Approved paying for the post office box with the Trans Pride Initiative debit card
- No other new business was discussed

Open End

- No open end items were brought forward.

Action Items

Nell

- Send Treasurer another copy of the internet server rental for 12 months (done July 10)
- Send Treasurer another copy of June minutes for review (done July 10)
- Renew post office box for 12 months (done July 10)
- Continue to follow up with Amber Ladesma at UT Southwestern Breast Center
- Send 501(c)3 application to IRS
- Attend as many meetings and get-togethers as possible, throughout month
- Develop simple “business plan” for working with Blair on advice
- Present at Texas Transgender Health Summit

Simone

- Develop invoice to be used for donations, complete by next board meeting
- Find out if bank has fixed account charges; close account if they won't fix
- Research comparisons of fundraising tools
- Research comparisons of credit card payment options

Adjourn meeting

The President motioned that the meeting be adjourned. Seconded by the Treasurer. The meeting was adjourned at 9:00pm.

Respectfully submitted,

Nell Gaither, acting Recording Secretary

Date

