

Board Meeting Agenda, July 17, 2017

Call to Order

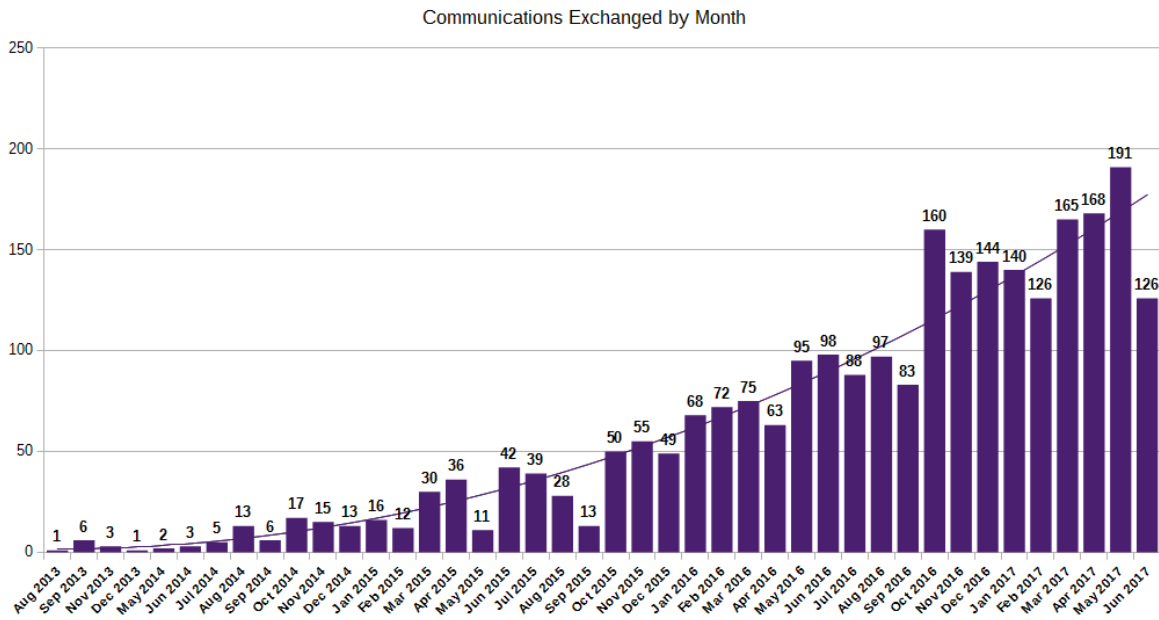
Check-In and Announcements

- Around the room for introductions and any announcements

Reports from Officers

President

- Received \$15k and \$25k grants; waiting for \$5k grant; major donations so far approximately \$47,500
- Recipient of Black and Pink's Marsha P. Johnson "Pay it no Mind Award for exceptional work with incarcerated trans/gnc/intersex individuals; request for funding to national gathering August 4-6 (they cover travel to/from Chicago; trying to arrange home share).
- **Discussion:** MOU request from UTSW CPIU (attached), then no response.
- May 2017 was busiest month for incarceration support with 190+ letters in/out



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- any questions about activities since last meeting?

Secretary

- Questions, comments, and approval of minutes from April 25, 2017, meeting

Treasurer

- Treasurer report (if available)

Committee Reports

- No reports at this time; currently no activity on these committees—we invite persons who want to work on developing these committees to get involved

- Healthcare committee
- Housing Services committee
- Anti-violence committee
- Prison services committee
- Fundraising Team
- Programs report

Unfinished Business

- Frequency of meetings: Article III, Section 7 of the bylaws states that “The Board may provide for regular meetings by resolution stating the time and place of such meetings.” It only specifies that “at the regular meeting of directors held in February, directors shall be elected by the Board of Directors.”
 - **Discussion:** Consider quarterly meetings until we can get a more involved board.
 - **Action item (optional):** agree to make meetings quarterly.
- Accountant/bookkeeper options: Derica, Darryl Clark (met with in June 12; hourly cost negotiable, but minimum at \$15), David Hesse (met with June 21; monthly \$600), Tretch (no response), Billie-Jean (hourly cost, negotiable).
 - **Action item:** approve a hire or define what in addition is needed for approval?
- **Discussion:** hiring and other options to move the mission forward:
 - Suggestion: advertise two possible positions but can hire only one at this time, either a social worker or organizer; pay \$18- \$20/hour, no benefits
 - accept applications and doing interviews on open till hiring basis?
 - another option is to have a number of persons on payroll who could come in part time a few hours a month (probably difficult to manage, more bookkeeping costs)
 - what other options??
 - **Action item:** approve posting of opening or define direction needed for assistance?
- **Discussion:** We really need new board members that can be more active:
 - Focus on grassroots social justice and community building development.
 - Include community members, but that eventually should be the TPI Collective.
 - Suggestions for identifying new members?
 - Suggestions for how to identify and bring on new members?
 - Suggestions for increasing engagement and activity (these have to go together)
 - Other items, topics, suggestions?
- Any other unfinished Board business?
- **Routine action item:** Request that the Directors raise any questions about decisions discussed during this meeting that have been taken since the last Board meeting, and if all questions are addressed adequately request that the Directors approve of all actions taken by the President in the conduct of the corporation’s business since the last meeting of the Board.

New Business

- Upgrade the web hosting (see features list below)
 - **Action item:** approve or deny upgrade.
- **Discussion:** Reworking of the trans housing resource (information from Tyler Fincannon, if attending).
- **Discussion:** Developing an **attorney service agreement** (see attached; suggestion of services to be provided outlined below) and possible work with Brian McGiverin.

- Background and purpose; prior discussion with Gormly.
- Discussion with Medina and Orthwein, Texas Civil Rights Project, McGiverin.
- Possible model addressing a problem that some in the legal profession feel needs to be addressed (legal foundation support for attorneys at non-legal orgs)?
- Basics of the legal services agreement (part of section 3 of the attached service agreement)
 - Attorney shall provide legal services to TPI, and the scope of Attorney's duties shall include the following specific duties and responsibilities.
 - Provide advice and opinions about improving the efficacy of interactions with local, state, and federal prison officials related to supporting TPI correspondents. This may include advice about how TPI can improve our interactions with officials and how incarcerated persons can improve their interactions through, for example, utilizing the grievance process.
 - Provide legal opinion and direction to pro se civil rights litigants incarcerated in Texas as per request by TPI. We expect this would mainly entail advice about understanding and improving 42 U.S. Code §1983 civil rights actions.
 - Receive copies of select correspondence between prison officials and TPI to determine whether further legal action should be sought either through pro bono assistance, or for actions compensated outside the terms of this agreement.
 - Work with TPI to provide “friend of the court” briefs for members requesting.
 - Provide other legal advice and assistance to TPI on request and agreement between TPI and Attorney.
- **Action item:** approve an initial amount to set aside for this (suggest \$3-4k).
- **Action item:** approve development of a service agreement with McGiverin.
- Social media promotion with Tyler Freeland (see attached).
- Any other new business?

Open End

- On encouraging volunteers, could we have a bi-monthly volunteer get-together? I don't think I could organize, but if we have someone to do it, then what do you think? Budget?
- Any other open end discussion?

Adjourn Board meeting

Internet services

We are currently on Hatchling @ \$8.95/month

Choose Your Plan And Get Started Today!	Hatchling Plan \$3.95/mo (36 mo) Renew \$8.95/mo	Baby Plan \$5.95/mo (36 mo)* Renews at \$9.95/mo	Business Plan \$5.95/mo (36 mo)* Renews at \$14.95/mo
Disk Space	Unmetered	Unmetered	Unmetered
Bandwidth	Unmetered	Unmetered	Unmetered

Domains Allowed	1 Domain	Unlimited	Unlimited
Free Dedicated IP	No	No	Yes
Free Private SSL	No	No	Yes
Addon/Parked Domains	No	Unlimited	Unlimited
Anonymous FTP	No	Unlimited	Unlimited
Private SSL Allowed	No	Yes	Included
Dedicated IP	No	\$4/month	Free

* We can add site hacking protection for \$20/year, renews at \$25/year