

# Board Meeting Agenda, February 9, 2022

## *Call to Order*

### *Check-In and Announcements*

- Around the room for introductions and any announcements.

## *Reports from Officers*

### *President*

- This is the annual TPI meeting for 2022 (as per by laws).
- Any questions about president activities since last meeting?

### *Secretary*

- Provided: minutes from November 30, 2021 meeting.
- Any questions for the Secretary about activities since last meeting?
- **Action:** Questions, comments, and approval of minutes from April 2021, meetings.

### *Treasurer*

- Reports provided: FY 2021 summary, January 2022 reconciliation summary and detail.
- Also a proposed budget for 2022:
  - Income may be short \$25k if our individual donor again supports at that level;
  - Payroll estimates are about the maximum they could be;
  - Volunteer stipends are probably well above what they would be;
  - And the "Operations, other" holds general \$1k budgets for each committee.
- Any questions for the Treasurer about activities since the last meeting?

## *Committee Reports*

### *Fundraising Team*

- After discussion with Borealis, decided to go ahead and apply for that grant, about \$15k, to be submitted in February 2022.
- Any questions about the Fundraising Team work?

### *Action Team: Prison Support*

- Total letters for 2021: 1333 sent and 1861 received, total exchanged 3194
- Almost three months backlog.
- Any questions about the prison committee work?

### *Other teams and committees*

- No reports; any questions?

## *Unfinished Business*

- Board member elections: held annually, must have three minimum.
  - Point of order: new members elected in November so no need to reelect them; may proceed in past as accepting the current roster if no new board candidates present.
  - **Action:** Election of existing board members if no new candidates present.
- Officer elections: held every other year, but missed in 2020.
  - Current positions are President: Nell Gaither; Vice-President: vacant; Secretary: Max Lucky (Nell Gaither acting); Treasurer: Simone Stevens (Nell Gaither acting).
  - Bylaws state: "Officers shall be elected by the Board of Directors every two years at the annual meeting of the Board. If officers are not elected at that time, they will be elected as soon thereafter as possible. Each officer will hold office until a successor is duly selected and qualifies. An officer may be elected to the same office multiple times in succession."
  - If we do not have any persons wishing to fill the officer positions, can we state the positions are vacant until we can find someone?
  - **Action:** Election of officers as determined suitable by board.
- No unfinished business at this time.

## *New Business*

- Any new business that any board member wishes to bring up for consideration?

## *Open End*

- Any other open end discussion?

## *Adjourn Board meeting*