Board of Directors Meeting Agenda, March 6, 2012

Reports from Officers

President
- Give Treasurer letter from Comptroller, bank pin number (if needed), debit card, receipt for business cards
- Progress report
  - Still need to order certified copies of the Secretary of State Certificate of Filing (2?)
  - Scan Secretary of State Certificate of Filing for posting on the website
  - Finish IRS submission for 501c3
  - Still need to post all organizing documents to website (scan at clinic or Simone’s)

Secretary
- Progress report

Treasurer
- Progress report
  - Status of Texas Franchise Tax exemption
  - Status of other Texas filings
  - Status of income tax filing
  - Need original of special meeting of board for corporate binder

Unfinished Business
- Healthcare project
  - Determine what other brochures needed
  - Determine what info packets are needed
  - Develop list of initial contacts
  - Other?

New Business
- Upcoming—May 15, 2012: 2011 Texas Franchise Tax return due to Texas Comptroller. This filing also appears to include a public information report.
- Marketing within the community
  - Start attending regular meetings for (should Simone start going to these now?):
    - Out and Equal
    - High Tech Happy Hour
    - RCD Board meetings (periodic updates, not every meeting)
    - HRC Board meetings (periodic updates, not every meeting)
    - Rainbow LULAC meetings
  - Stickers
    - For healthcare project
  - Add calendar to website and list where we will be and what we will be doing?

Open End

Adjourn meeting